

MINUTES OF THE VOTING MEETING

Shop steward election

Company/Workplace _____

Time: _____

Place: _____

Present at the election meeting:

Chairperson: _____

Secretary: _____

Members: _____

1. Recording candidates and electing a shop steward

There were _____ candidates for the shop steward position:

The vote was held as _____ (postal/ballot box/online voting)

_____ people were entitled to vote. The number of votes cast was _____, of which _____ were found to be invalid.

The votes were distributed as follows: _____

The vote resulted in a tie and was decided by lot, which was won by: _____

_____ was elected as shop steward of _____ (company name) .

_____ was elected as deputy shop steward of _____ (company name)

The term of office of the elected shop stewards runs from _____ to _____.

2. Scrutinising the minutes

The minutes were scrutinised immediately. Signed by

Chairperson of the Election Committee

Secretary of the Election Committee